



We are hiring:

Quotation Executive- Mandarin Speaker (Jakarta based)

Job Requirements:

1. Diploma in Hospitality, Tourism, Hotel Management, or Mandarin Literature.
2. Proficiency in Mandarin: Must be fluent in speaking, and able to read both **traditional** and simplified Chinese.
3. English skills: Strong oral and written proficiency (mandatory).
4. Familiarity with common computer systems.
5. Minimum of two years' work experience is preferred; however, fresh graduates are encouraged to apply.
6. Excellent communication skills.

Key Responsibilities:

1. Conduct thorough research on various destinations to effectively plan and cost tour itineraries.
2. Provide personalized recommendations to enhance client travel experiences.
3. Foster and maintain strong relationships with clients and internal departments.
4. Ensure proper filing and organization of documents.
5. Complete additional projects as assigned within deadlines.

What We Offer:

1. Health Benefits: BPJS Kesehatan, Medical and Life Insurance & Medical Outpatient Annual Medical Check-up.
2. Financial Benefits: BPJamsostek, Pension Funds, Annual Salary Review and Annual Bonus.
3. Opportunity to work in an international environment.
4. Learning and training opportunities for growth.
5. Diverse & Inclusive culture.

Submit your CV to
safrizal@kuonitumlare.com

More Information
Phone: 021-29390123

Stay in touch with us



www.linkedin.com/company/kuoni-tumlare/



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