

義守大學


境外生(港澳僑陸外生)在校生補註冊程序單

基本資料			
中文姓名		英文姓名	
學號		年級	
系所			
學制	<input type="checkbox"/> 博士班 <input type="checkbox"/> 碩士班 <input type="checkbox"/> 學士班	國籍	
email		手機	
住宿	本學期末住宿學校宿舍同學，請務必填寫以下資料： ※首次租賃校外住宿同學，請務必將家長同意書繳至國際事務處 租賃地址： 房東姓名及電話：		
※備註： 一、學雜費繳費說明如下(共兩種)： (一) 請自行於義守大學應用資訊系統列印繳費單後，持繳費單至郵局、超商(7-11、全家、萊爾富、OK) 繳費。(注意：萊爾富繳納金額上限為台幣四萬元)。 (二) 應用資訊系統亦提供信用卡線上繳費服務。 二、註冊程序說明如下： (一) <u>務必填寫此單</u> (完成3步驟註冊程序)，未完成者視同未註冊，將依學校規定予以退學： 1. 獲得義守大學外國學生全額獎助學金之境外生，亦即學費繳費單金額為 0 或負數；或， 2. 未於 2026年2月11日 前完成繳費者。 (二) 於 2026年2月11日 前完成繳費之學生，即代表註冊程序完成， <u>毋須填寫此單</u> 。 (三) 註冊程序完成後，即可至應用資訊系統下載在學證明，不需持學生證至註冊組加蓋註冊章。 (四) 3月6日前未完成註冊程序者，依學校規定予以退學。 三、加退選課程說明如下： (一) 2026年2月23日至3月1日開放網路加退選課程。 (二) 2026年3月1日 前未完成完整註冊程序之學生，將無法加退選課程。 四、居留證更新說明如下： 註冊後，請持在學證明，於居留證到期前，線上自行申辦居留證延期 (僑外生: 期滿前90天內、港澳生: 期滿前30天內)			
步驟1	步驟2	步驟3	
國際事務處 報到	出納組 出示繳費單收據	註冊組 繳回註冊程序單	
備註：醫學分部同學請至分部生活輔導組報到	備註：醫學分部同學請至分部出納組出示交繳費單收據	備註：醫學分部同學請至分部註冊組繳回註冊程序單	
(承辦人簽章)	(承辦人簽章)	(承辦人簽章)	



I-SHOU UNIVERSITY

Registration Form for Current International students and Overseas Chinese students

Personal Information			
Chinese Name		English Name	
Student ID		Year	
Major			
Program	<input type="checkbox"/> Bachelor <input type="checkbox"/> Master <input type="checkbox"/> Doctorate	Nationality	
E-mail		Mobile	
Housing	Please fill in the housing information below if you live off-campus. Residential Address: Landlord Name and Phone #: If this is your first semester living off-campus, please submit the parental agreement form to OIA prior to the moving date.		
Notice:			
<input type="checkbox"/> Tuition Payment Methods: 1. Please print the payment slip from the ISU Information System and make payment at a post office or any of the four convenience stores (7-Eleven, FamilyMart, Hi-Life, or OK). Note: The maximum payment amount at Hi-Life is NTD 40,000. 2. Online credit card payment is also available through the ISU Information System.			
<input type="checkbox"/> Registration procedure: 1. MUST complete this form (the three-step registration process); failure to do so will be regarded as incomplete registration , and the student will be dismissed in accordance with university regulations if any of the following conditions apply: <ul style="list-style-type: none"> • International students who are awarded a full I-Shou University scholarship, meaning the tuition payment slip shows an amount of TWD 0 or a negative balance; or • Students who fail to complete payment by February 11, 2026. 2. NO NEED to fill out this form: Students who complete payment by February 11, 2026 are considered to have completed the registration process . 3. After completing registration, students may download the Certificate of Enrollment from the ISU Information System. There is no need to present a student ID to the Registration Division for a registration stamp . 4. Students who fail to complete the registration process by March 6, 2026 will be dismissed in accordance with university regulations.			
<input type="checkbox"/> Add & drop course: 1. The course add/drop period will be conducted online from February 23 to March 1, 2026 . 2. Students who have not completed the full registration process by March 1, 2026 will not be permitted to add or drop courses .			
<input type="checkbox"/> ARC extension : After completing registration, please use your Certificate of Enrollment to apply online for an extension of your permit before its expiration date (Overseas Chinese and international students: within 90 days prior to expiration; Mainland China and Macao students: within 30 days prior to expiration). 			
Step 1	Step 2	Step 3	
Office of International Affairs (OIA)	Cashier Section Located on 1F of the Administration Building	Registration Section Located on 1F of Administration Building	
Report to OIA <u>Students on Medical Campus shall report to the Campus Life Guidance</u>	Submit your receipt of payment.	Submit this form to the Registration Office in order to register.	
(Received by)	(Received by)	(Received by)	