

# I-SHOU UNIVERSITY

## Application Form for Deferred Payment of Tuition and Other Required Fees

Revised on December 26, 2025

### I. Installment Payment Schedule and Corresponding Amounts:

- 1<sup>st</sup> installment: One-third of the total amount should be paid before the first day of school.
- 2<sup>nd</sup> installment: Before the 6<sup>th</sup> week of the semester.
- 3<sup>rd</sup> installment: Before the 14<sup>th</sup> week of the semester
- An applicant who meets the requirements specified in Item 1 of Subparagraph 1 of Provision V of the Guidelines on the Deferred Payment of Tuition and Other Required Fees at I-Shou University and whose application for deferred payment is approved should pay tuition and other required fees in equal installments, beginning two weeks after approval and continuing until the deadline for the 3<sup>rd</sup> installment.

### II. Students who have not paid all previously deferred payables in full are not permitted to apply for deferred payment for the following semester and should be expelled from the University in accordance with Subparagraph 5 of Article 21 and Subparagraph 6 of Article 49 of the Academic Rules of I-Shou University. Students who are graduating from the University or who apply for suspension of studies or withdrawal from the University for any reason are not permitted to complete the school-leaving process until all deferred payables have been paid in full. Additionally, students are not permitted to submit an application during their first semester of enrollment.

I have read and fully understood the aforementioned rules and agree to comply with them.

Signature of the Applicant:

Signature of the Parent:

Application Date:

1. Application Deadline: The application form should be submitted to the Cashier Section before the first day of school for verification that all previously deferred payables have been fully settled.  
(Note: If a student applies for suspension of studies before the first day of school, they are not required to pay tuition or other required fees. If the application is submitted on or after the first day of school, the student is required to pay tuition and other required fees in accordance with the applicable regulations and rules.)
2. The applicant should complete this application form and all required steps (Columns 1-6) before submitting it to the Office of International and Cross-strait Affairs for further processing.

Name			Student No.		
Semester and Academic Year of Deferred Payment		Dept.		Nationality	
Parent's Name			Parent's Mobile		
Mailing Address					
Email			Student's Mobile		

## Reason for Application

(Please explain the reason for your application for an installment arrangement, the difficulties you are experiencing, the support you have sought, and how you intend to repay the installments.)

<p>1. Any scholarships or grants received</p>	<p>International students, overseas Chinese students, and students from Hong Kong, Macau, and the Mainland Area (registered by the Office of International and Cross-strait Affairs)</p> <p>Signature/Seal:</p> <hr/> <p>International students, overseas Chinese students, and students from Hong Kong, Macau, and the Mainland Area (checked by the Office of International and Cross-strait Affairs)</p> <p><input type="checkbox"/> No. The applicant receives no scholarship or grant.</p> <p><input type="checkbox"/> Yes. Amount: _____</p> <p>Name of the scholarship/grant: _____</p> <p>Signature/Seal: _____</p>	<p>Domestic students (checked by the Office of Student Affairs)</p> <p>Exemption from/reduction in tuition and other required fees: <input type="checkbox"/> The applicant did not apply <input type="checkbox"/> The application was denied</p> <p>Student loan: <input type="checkbox"/> The applicant did not apply <input type="checkbox"/> The application was denied</p> <p>Grants for students from underprivileged households: <input type="checkbox"/> The applicant did not apply <input type="checkbox"/> The application was denied</p> <p>Reason for application denial: _____</p> <p>Signature/Seal: _____</p>
<p>2. Department Assistant</p>	<p><input type="checkbox"/> The household-based consolidated statement of all categories of incomes for the most recent year as issued by the National Taxation Bureau</p> <p><input type="checkbox"/> A photocopy of the household registration transcript for the entire household</p> <p><input type="checkbox"/> The Application Form for Deferred Payment of Tuition and Other Required Fees</p> <p><input type="checkbox"/> The academic transcript</p> <p><input type="checkbox"/> The attendance record for the previous semester (Attendance rate: ___%)</p> <p><input type="checkbox"/> Any supporting documents</p> <p>Signature/Seal: _____</p>	

3. Advisor	Counseling record:		
	Signature/Seal:		
4. Department Chair	Counseling record:		
	Signature/Seal:		
5. Office of Accounting	Average disposable income per household by disposable income quintile in      Year (from the highest 20% to the lowest 20%): Signature/Seal:		
6. Cashier Section	<input type="checkbox"/> All previously deferred payables have been fully settled. <input type="checkbox"/> The applicant paid one-third of the tuition and other required fees for this semester on _____. Signature/Seal:		
7. Filing Applications submitted by domestic students should be reviewed by the Office of Academic Affairs, while applications submitted by international students, overseas Chinese students, and students from Hong Kong, Macau, and the Mainland Areas should be reviewed by the Office of International and Cross-strait Affairs.		8. Approval Applications submitted by domestic students should be approved by the Dean of Academic Affairs, while applications submitted by international students, overseas Chinese students, and students from Hong Kong, Macau, and the Mainland Areas should be approved by the Dean of International and Cross-strait Affairs.	